



Provost & Chief Academic Officer

LINDENWOOD UNIVERSITY

CBIZ EFL Associates, Inc.

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LINDENWOOD

UNIVERSITY

Lindenwood University seeks entrepreneurial, collaborative, visionary candidates **disinterested in a “culture of status quo”** for their next Provost & Chief Academic Officer.

LINDENWOOD UNIVERSITY

Lindenwood University, founded in 1832, is the second oldest university west of the Mississippi River. Lindenwood’s historic 200+ acre campus is situated in the heart of St. Charles, MO, a growing community of 67,000. While located in the city of St. Charles, Lindenwood is part of a broader community in St. Charles County, which has a growing population approaching 400,000 residents. St. Louis, just a few minutes east, features amenities such as Forest Park, several music venues, the Gateway Arch, professional sports, and much more.



“Lindenwood College for Women” began as a finishing school for young women. Lindenwood became a Presbyterian college in 1853, a four-year college in 1918, a coeducational institution in 1969, and a comprehensive university in 1997. Evening programs were added in 1972, graduate degrees were offered for the first time in 1975, and Lindenwood’s first doctoral program began in 2007. The university has been continuously accredited by the Higher Learning Commission since 1921.

Offering 88 undergraduate and graduate degree programs in diverse areas of study and traditional and accelerated formats, including online, Lindenwood operates a residential campus in St. Charles, MO, as well as a number of extension sites throughout Missouri. Lindenwood is known for innovation, entrepreneurship, and extraordinary dedication to its students.

Lindenwood University is a teaching university dedicated to providing real experiences, differentiating academic programs, promoting academic excellence, optimizing resources, and delivering a high-quality experience with the goal of successful student experience leading to lifetime success. Faculty members are encouraged to engage in research projects that align with the university’s mission and provide students the opportunity to work alongside their professors.

MISSION STATEMENT

REAL EXPERIENCE. REAL SUCCESS.

Enhancing lives through quality education and professional preparatory experiences.

VISION STATEMENT

Lindenwood University, a nationally recognized institution of higher learning, delivers comprehensive student-centric learning and community engagement through innovative, relevant, and forward-thinking academic and experiential programs.

STATEMENT OF VALUES

We put our STUDENTS FIRST

We have an unwavering commitment to providing the highest quality education, service, and experience by connecting with our students at every interaction in their educational journey and beyond.

We thrive TOGETHER

As team members, we foster a community founded on collaboration, authenticity, support, and understanding.

We do what is RIGHT

We work hard and hold ourselves accountable for our decisions, actions, and words.

We have GRIT

We relentlessly pursue innovations, adaptability, and continuous learning, even in the presence of challenges.



UNIVERSITY LEADERSHIP

DR. JOHN R. PORTER
PRESIDENT



John R. Porter is Lindenwood University's 23rd president, a role he assumed on July 1, 2019. Porter worked for 33 years for IBM, the last 15 in senior management, and has also served as a board member in higher education and as an adjunct instructor and visiting professor.

Immediately prior to starting his current role, he served as vice president of services for a premier IBM business partner, Gulf Business Machines in Dubai. He has served as a member of the Board of Trustees at Evangel University, from which he holds a bachelor's degree. He has an MBA from Washington University in St. Louis and a Doctor of Education degree from Johns Hopkins University.

During his professional career, Porter has worked in numerous locations in the United States, as well as in South Africa and Dubai. Porter and his wife, Beverly, have three adult children, all of whom live in the Kansas City area.



THE OPPORTUNITY

The provost is the senior academic administrator at the institution and provides primary leadership, direction, planning, and evaluation for all academic activities and faculty affairs of the University. Responsibilities include oversight of the College of Arts and Humanities, Plaster College of Business and Entrepreneurship, College of Science, Technology, and Health, and College of Education and Human Services, as well as other interdepartmental functions, such as Institutional Effectiveness, Registrar, Academic Services, and Library Services. The Chief Academic Officer supervises all academic personnel.

RESPONSIBILITIES

TEACHING AND LEARNING

- As primarily a teaching institution that prides itself on academic freedom, the Provost ensures the quality of the student educational experience.
- Fosters intellectual growth, learning, and scholarly and creative activities for students and faculty.

LEADERSHIP AND STRATEGIC THINKING

- Delivers transformative strategic thought, administrative leadership, direction, evaluation, and policy development for academic programs, activities, and faculty affairs.
- Deftly balances and aligns the strategic needs of the university with the strengths of faculty and academic staff; zealously advocates for university and academic team.
- Provides framework for evaluating and addressing programmatic trends in the employment marketplace that includes cost justifications for current and future academic programs.
- Provides leadership and guidance on diversity initiatives for faculty, staff, and students.
- Facilitates compliance with accreditation standards.

HUMAN RESOURCES MANAGEMENT

- Seeks and fosters deep professional relationships with faculty, academic staff, and students.
- Works with the senior vice president for human resources on faculty and academic-staff personnel matters in addition to university and faculty governance.
- Leads and advocates as a member of Cabinet in planning and fostering University growth and evaluating performance against objectives.

ADMINISTRATIVE DUTIES

- Stewards the University's academic budget.
- Coordinates with other division leaders to allocate and oversee human, financial, and space resources.

COMMUNICATION AND COLLABORATION

- Works closely with the University president, the deans of the academic colleges, and other campus leaders to ensure optimal performance.
- Engages in effective University advancement, alumni affairs, and advocacy on behalf of the institution.

QUALIFICATIONS

- Doctoral degree in an academic area of specialization, or in business or education.
- Ten years of experience in the higher education sector and a minimum of five years as an academic administrator at the dean level or above involving both graduate and undergraduate programs.
- Academic credentials consistent with the rank of professor, as demonstrated by a distinguished record of teaching, scholarly publications, and/or creative accomplishments that exhibit commitment to academic excellence.
- Experience in strategic planning, assessment of program effectiveness, including business case analysis of future programming, and development of policy to enhance academic units within the university and with national accrediting bodies.
- Successful experience in university advancement and fundraising and experience in developing and/or securing external grant and contract funding.

KNOWLEDGE, SKILLS, AND ABILITIES

- Strong leadership and collaborative skills.
- Demonstrated ability to work effectively with individuals from diverse communities and cultures.
- Ability to establish and maintain effective relationships with the community, faculty, students, staff, and board of directors.
- Strong analytical, organization, and creative skills.
- Strong initiative and interpersonal skills.
- Excellent written and verbal communication skills.
- Understanding of emerging technologies and the effective application of instructional technologies to enhance student learning.
- Understanding of contemporary issues in higher education.
- Understanding of high-impact academic practices that lead to student success.

COMPENSATION

Compensation will be competitive and commensurate with the experience level, credentials, and characteristics of the candidate. An outstanding benefits package will be included as part of a complete compensation package.

EEO STATEMENT

Lindenwood University is an Equal Opportunity employer. The University complies with appropriate federal, state, and local laws and provides equal employment opportunities and access to educational programs without regard to race, color, religion, gender, age, sexual orientation, gender identity, national origin, veteran status, disability, or any other protected status to all qualified applicants and employees. Lindenwood University is committed to a policy of non-discrimination and dedicated to providing a positive discrimination-free educational work environment.

THE COMMUNITY

The St. Charles area is a picturesque community known for its charming, historic atmosphere and strong sense of tradition. Nestled along the Missouri River, St. Charles boasts beautifully preserved 19th-century architecture, cobblestone streets, and a bustling Main Street filled with unique shops, restaurants, and cafes. The city is rich in history, being the original state capital of Missouri and the starting point of Lewis and Clark's famous expedition. Residents enjoy a close-knit, welcoming community with numerous festivals, including the popular Christmas Traditions festival, which brings the town to life each holiday season. St. Charles also offers excellent schools, well-maintained parks, and a variety of outdoor activities, making it an ideal place for families and individuals seeking a peaceful, yet vibrant, place to live.

Just a short drive away, St. Louis offers the excitement and amenities of a major metropolitan area. Known for its iconic Gateway Arch, St. Louis is a city with a rich cultural heritage and a thriving arts scene. The city is home to world-class museums, such as the St. Louis Art Museum and the Missouri History Museum, as well as the renowned St. Louis Zoo, which offers free admission. Sports enthusiasts can cheer on the St. Louis Cardinals or the St. Louis Blues, while food lovers can explore the city's diverse culinary scene, famous for its barbecue, toasted ravioli, and gooey butter cake. St. Louis also features beautiful parks, including the expansive Forest Park, which is larger than Central Park in New York City. With a low cost of living, excellent healthcare facilities, and a diverse range of neighborhoods, St. Louis is an attractive destination for those looking to experience the best of city living with Midwestern hospitality.



APPLICATION & NOMINATION PROCESS

EFL Associates (<https://eflassociates.cbiz.com>), an executive search firm, is assisting Lindenwood University with its search for this important leadership position. All calls and inquiries should be made through the search firm. Nominations and applications will be held in strict confidence and candidates will remain confidential until the final stage of the search, at which time the express permission of finalists will be obtained before their candidacy is made public.

APPLICATION PROCESS

- **STEP 1:** Complete a brief online application (2-3 minutes):
 - Click [here to apply](#) or
 - Copy/paste the URL into browser: <https://www.surveymonkey.com/r/KNHW777>
- **STEP 2:** Send us your cover letter and résumé or curriculum vitae:
 - Send in **PDF format**
 - Send to ApplyHigherEd@eflassociates.com
 - Email subject line should read: **Lindenwood Provost & CAO Application**

KEY DATES

- Application deadline is **October 15, 2024**.
- Round 1 Semi-Finalist video Interviews are scheduled for *November 11th & 12th, 2024*.
- Round 2 Semi-Finalist video Interviews are scheduled for *November 20, 2024*.
- On-Campus Interviews are scheduled for *December 4-6, 2024*.
- The desired start date is *January or June 2025*.

CONFIDENTIAL INQUIRIES

- **Steve Waldron, JD**
VP & Managing Director, Higher Education Practice
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NOMINATIONS & APPLICATION QUESTIONS

- **Edith Ketay**
Project Manager, Higher Education Practice
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