



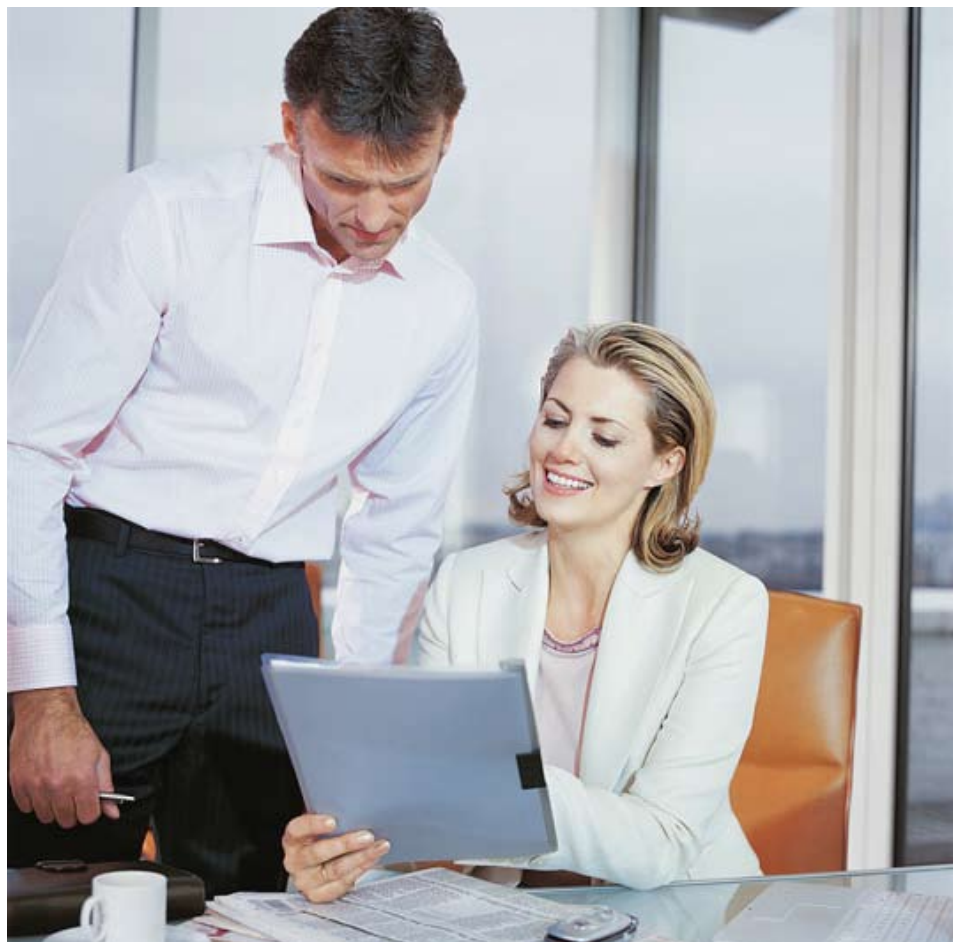
CBIZ HUMAN RESOURCES
OUTSOURCING SOLUTIONS

HR OUTSOURCING

Could your organization benefit from CBIZ's HR Outsourcing Services?

- Do you need to cut HR costs, but can't afford to cut HR services?
- Is your organization spending too much time and/or money managing a multitude of HR-related vendors?
- Are you experiencing high turnover within your HR department?
- Are you expecting moderate to high growth within the next few years?
- Do you want to improve HR services to employees?
- Is a member of your HR team planning on an extended leave?
- Would you like to free your HR staff from day-to-day operations to focus on more strategic initiatives?
- Would you like to initiate change within your business and need new vision from HR in order to do so?
- Is your CFO tired of managing the HR function?
- Is the process of finding the best talent consuming valuable management time or simply not effective?

If you answered "Yes!" to any of these questions, CBIZ is confident we can help you reduce operating costs, streamline HR processes and achieve your goals.



Enjoy the benefits of outsourcing HR functions to CBIZ, including...

- State-of-the-art technology and access to a wide range of experts at a reasonable cost
- Coordination of all employee related services
- Enhanced service to your employees
- Reduced number of outside consultants, resulting in reduced cost of consulting services

- Improved efficiencies with bundled services
- Reduced head count (and associated costs) in a non-revenue producing department

The never-ending list of HR tasks can completely overwhelm a small- to mid-sized employer, taking significant, critical time away from core business functions.

Outsourcing tasks allows your internal HR resources to focus on strategies to achieve bottom-line results. Further, the quality of your HR services will likely improve, thereby fostering enhanced employee-employer relationships.



Outsourcing HR is rapidly becoming the optimal solution for small- to mid-sized organizations.

CBIZ's experienced professionals can serve as your HR department, fulfill a single HR function such as benefits administration, provide support service for specific expertise, or fill in the day-to-day gaps when and where you lack sufficient staffing.

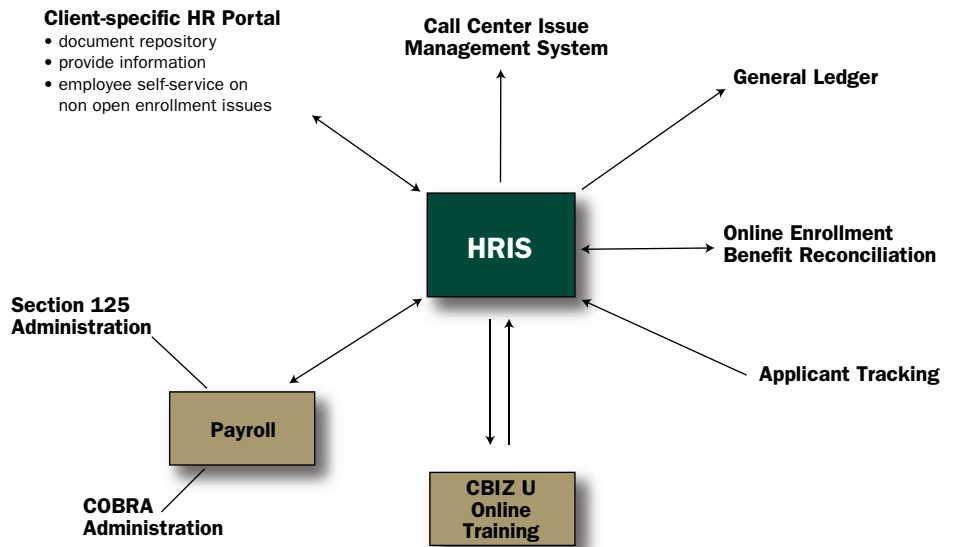
Whatever the scope of your needs, CBIZ will partner with you to develop a customized solution to address your specific challenges and goals.

Our unique outsourced solution enables you to stay ahead of the curve and focus on your core business. Our suite of services includes:

- Web-based Technology Platform
- Compliance & Reporting
- Payroll Processing
- Recruiting & Selection
- On-line Training & Administration
- Employee Handbook Development & Administration
- Compensation Strategy Development & Administration
- Performance Management
- Benefit Administration
- Section 125 Administration
- COBRA Administration

HR TECHNOLOGY PLATFORM

Effective, efficient outsourcing of the HR function requires an integrated technology platform. Our unique suite of services eliminates the need to maintain separate systems and multiple data entry sites and speeds the process of information reporting.



CBIZ offers one of the most comprehensive technology platforms available in the market, enabling us to provide you with the best service possible.



Your Business Just Got Easier.



MULTIPLE SERVICES WITH A SINGLE FOCUS: YOUR SUCCESS

Growth and Success. Efficiency and Profitability. It's likely these goals are top priorities for your business. It's also likely that the daily distractions of financial, employee, and technology issues diminish your ability to focus on those goals.

CBIZ enables you to dedicate your time to critical business matters by providing custom solutions that help you manage your finances, employees, and technology systems.

We offer clients exceptional quality and diverse capabilities with the personal attention your business needs and deserves, all with a single focus: your success.

For more information, contact your local CBIZ Advisor or call our toll-free help line, **1-800-ASK-CBIZ** (1-800-275-2249).

NATIONAL RESOURCES; PERSONAL SERVICE

EMPLOYEE MANAGEMENT SERVICES

- GROUP HEALTH
- PAYROLL
- HUMAN CAPITAL SERVICES
- COBRA / FLEX
- RETIREMENT SERVICES
- RISK MANAGEMENT
- PROPERTY & CASUALTY INSURANCE
- WEALTH MANAGEMENT

FINANCIAL SERVICES

- ACCOUNTING & TAX
- VALUATION
- INTERNAL AUDIT
- MERGERS & ACQUISITIONS
- FINANCIAL ADVISORY
- SOX CONSULTING
- COMMERCIAL & PERSONAL INSURANCE
- FOCUSED INDUSTRY SERVICES

TECHNOLOGY SERVICES

- TECHNOLOGY CONSULTING
- SOFTWARE SOLUTIONS
- HARDWARE, NETWORKING & INFRASTRUCTURE



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