

# **LORI FREDERICK**

## **OPERATIONS MANAGER**

With an extensive professional background in office and project management, Lori Frederick is responsible for making sure that CBIZ The Leifer Group runs smoothly and efficiently.

As operations manager, Frederick plays a critical role in managing many of the financial and administrative aspects of the company, including budgeting, ledger entry, accounts payable/receivable, proposal development, compliance and contract negotiations. Frederick also serves as the primary point of contact for all client requests and questions.

Prior to joining CBIZ The Leifer Group, Frederick was office and financial manager for several Kansas City-based companies, including Bear General Contracting, Christiansen Homes and ERA Real Estate.

In each of her previous positions, she successfully balanced countless day-to-day responsibilities and tasks related to overall operations, project management, customer relations and satisfaction, training, recruiting and office support.

Frederick attended Kansas State University and has multiple "Employee of the Year" awards from her various past employers. She is passionate about volunteering in the community, raising her sons and reading.



**CBIZ The Leifer Group**

11440 Tomahawk Creek Parkway, Leawood, KS 66211 ■ 913.234.1990 ■ [www.cbiz.com/leifer](http://www.cbiz.com/leifer)